



120 East Main | Price, Utah 84501 | (435) 636-3260

Application for a Building Permit in Scofield Town



CARBON COUNTY BUILDING DEPARTMENT

Dave Levanger, Building Official
435-636-3261

Kathy Chatterton, Deputy Building Official
435-636-3745

Frankie Hathaway, Deputy Zoning Administrator
435-636-3260

January 4, 2011

APPLICATION PERMIT PROCESS FOR BUILDING, ELECTRICAL, MECHANICAL, PLUMBING WITHIN SCOFIELD TOWN

Within Scofield Town, all improvements, additions or new construction must comply with the Scofield Town Land Use Code. Work exempt from a permit includes:

Sheds and structures under 200 square feet, or less
Fences not over 6 feet high
Retaining walls that are not over 4 feet high from bottom of footing to top of wall
Sidewalks and driveways
Painting, papering, tiling, carpeting, cabinets, counter tops, and similar finish work
Prefabricated swimming pools less than 24 inches deep
Swings and playground equipment
Window awnings supported by an exterior wall

The applicant shall request an Application Permit package for building, electrical, mechanical, plumbing from the Carbon County Building Department located behind the Carbon County Courthouse, at 65 South 100 East, Price, Utah, 84501; Telephone (435) 636-3260. We are on the internet at www.carbon.utah.gov Go to Departments, then Planning & Building.

Once the applicant submits the application, plans and site plan to the Carbon County Building Department, Carbon County will scan and e-mail the information to the Scofield Planning and Zoning Board (herein after referred to as Scofield Board) to insure that it meets the Scofield Town Land Use Code dated October 12, 2002. The Scofield Board will complete its review within five (5) days after receipt from Carbon County. If the Scofield Board approves the application, the Carbon County Building Department will perform a plan review and issue the permit, normally within 15 working days from the date all information is received.

If the Scofield Board disapproves the application, it will list or note the deficiencies. The applicant shall correct the deficiencies and resubmit the application to the Carbon County Building Department. The Carbon County Building Department will resubmit the application package to the Scofield Board for review. If the applicant does not want to correct the deficiencies he/she can request a hearing with the Scofield Town Board of Adjustments.

Below are the names and telephone numbers of the Scofield Board.

Ted Helsten
Chairman
1339 Skyview Drive
Salt Lake City, UT 84124
(801) 277 9040
(801) 580-4046
ted-helsten@worldnet.att.net

Clay Larsen
Vice Chairman
1520 West Gordon Creek Road
Price, UT 84501
(435) 637-5163
clay.larsen@lpnt.net

Paul Dowding
Member
9945 South Tamara Drive
Sandy, UT 84094
(801) 572-4086
hmsp7@hotmail.com

Jody Knowlden
Member
3632 North 2000 West
Spring Glen, UT 84526
(435) 448-9486
(435) 472-2427
robertfloral@emerytelcom.net

Shirl Petro
Member
P. O. Box 1408
Mesquite, NV 89024-1408
(702) 346-2021
pettro@cascadeaccess.com

CARBON COUNTY BUILDING DEPARTMENT

Scofield Town New Home, Cabin or Commercial Building Checklist

PLEASE SUBMIT THE FOLLOWING FOR YOUR PERMIT:

- ☐ Completed and signed permit application, including the contractor's name and license number, or:
- ☐ A signed and notarized Owner/Builder Certification Form, if you are a do-it yourself home builder.
- ☐ A site plan drawn to scale on 8 ½" x 11" paper showing lot shape and dimensions, showing the street, front of the lot you are building on, and the set backs to property lines of all existing and proposed structures, utilities.
- ☐ 2 sets of plans drawn to scale (not less than 1/4" = 1') showing:
 - a. Footing and foundation plan.
 - b. Wall framing, columns and beams with sizes – a cross section is preferred.
 - c. Floor framing, girder, joist and blocking sizes and spans.
 - d. Roof framing/rafter size and span or stamped truss sheet details (truss sheets may be deferred if on plan)
 - e. Electrical plan.
 - f. Plumbing plan.
 - g. Heating cooling and ventilation plans with cooling and heat loss calculations/ energy code compliance for Zone 6.
 - h. Gas pipe sizing calculations.
 - i. Any other plans , data or information required by the Building Official, particularly for commercial projects.
 - j. Manufactured Home permit applications shall also include Manufacturer's engineered footing and foundation plan, or IRC approved foundation design, tie down plan, column and beam sizes & spans if used. For site-built additions such as a porch, deck or garage: footing, foundation, wall and roof framing or truss design sheets as applicable, along with any electrical, plumbing, heating plans. The floor plan with year, make, model, serial numbers for all sections along with dimensions of the home. Original factory tags must be in place. Engineered **WET** stamped plans are required for manufactured homes on a basement. **No home manufactured prior to June of 1976 will be approved.**
- ☐ Engineered **WET** stamped plans are required for all Commercial buildings and foundations for conventional frame homes in the Scofield area **D0** Seismic zone. Log Homes and unusually shaped homes are required to be engineered also. Copies will not be accepted. Engineered plans shall be sealed and signed by registered Utah Architects and/or Professional Engineers. The Engineer shall be trained in the particular discipline, i.e.: Electrical, Plumbing, Mechanical, or Structural, that is being designed and sealed.

The County will obtain approval from Scofield Town. This will include zoning approval and may require you to pay fees for water and sewer connections.

NO APPLICATIONS WILL BE ACCEPTED WITHOUT ALL OF THE ITEMS LISTED ABOVE. 15 BUSINESS DAYS ARE NORMALLY REQUIRED TO PROCESS YOUR APPLICATION FOR APPROVAL